

## Francis Howell School District Facility Usage Fee Structure

### **Building Usage Groups:**

#### **Group 1: District/School Administered Activities**

*Activities where event is planned for either the district or school itself. Planned dates will be shared with the Facility Usage Department so that they will appear on the facility usage master calendar. District/School Administered Activities take priority over groups 2 and 3. Such events planned at the school level will be the responsibility of the school to appropriately staff and will not be the responsibility of the facility rental department. The facility rental department will assist in the planning and arrangement of district event needs.*

#### **District administered activities include, but are not limited to:**

- a. District/School sponsored activities intended for District students and their families only
- b. District/School athletic events directly associated with a MSHSSA sanctioned activity
- c. School athletic events in conjunction with the associated booster club that supports the school athletic teams.
- d. School events such as class/grade level meetings, theater/school plays, parent teacher conferences
- e. School PTO activities with the primary purpose of supporting and furthering the mission of the District/School; activities are solely administered by the PTO
- f. Official FHSD High School recognized feeder team/program
- g. Boy/Girl Scouts associated with school or PTO program

#### **Group 2: Non-Profit, Non-District Administered**

*Activities where event is planned by an outside group/entity that qualifies as a non-profit organization. Non-profit groups/organizations are groups that have 501(c)3 filing status (verification of non-profit status will be required). Groups expecting at least 100 participants will be assessed a security and parking lot usage fee.*

#### **Non-profit, non-District related activities include, but are not limited to:**

- a. Club sports, non-profit sports teams and community athletic associations
- b. Boy/Girl Scouts not associated with school or PTO program
- c. Community-based groups that meet the definition of non-profit above (Churches/Clubs/Home Owners Associations, etc.)

#### **Group 3: For Profit, Non-District Administered**

*Activities where event is planned by an outside group/entity that does not qualify as a non-profit organization. Groups expecting at least 100 participants will be assessed a security and parking lot usage fee.*

#### **For profit, non-District related activities include, but are not limited to:**

- a. Activities that are advertised to the public for registration and charge a fee for participation (not sponsored by school or PTO)
- b. For profit youth and adult sports team practices or leagues
- c. Local civic, political, religious and service oriented groups who do not qualify as a 501(c)3 organization.
- d. Private family group rentals, e.g., birthday parties, family functions, trivia nights, wedding receptions.
- e. Activities/Events that are hosted by FHSD staff but are personal in nature (i.e., birthday parties, activities that involve a fee being charged, bridal showers, etc.).

## Francis Howell School District Facility Usage Fee Structure

<b>Weekday Rates/Hour</b>
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<b>Space</b>	<b>Group 2</b>	<b>Group 3</b>
Classroom	\$5.00	\$10.00
MS Auditorium	\$25.00	\$50.00
HS Auditorium	\$40.00	\$80.00
Elem. Café	\$10.00	\$20.00
MS Café	\$15.00	\$30.00
HS Café	\$20.00	\$40.00
Elem Gym	\$10.00	\$20.00
MS Gym	\$15.00	\$30.00
HS Gym Small	\$40.00	\$50.00
HS Gym Large	\$50.00	\$70.00
MP Room	\$20.00	\$30.00
Turf/Game Fields*	\$60.00	\$120.00
Practice Fields/Track*	\$10.00	\$20.00

\*Fields rates are fields in as is condition. Groups are responsible for their own field equipment that must be brought in and taken out each time. If a group desires a field to be chalked please see fees listed under services. All High School fields require a field manager as part of the rental.

<b>Services</b>	<b>Group 2</b>	<b>Group 3</b>
Custodian	\$45.00	\$55.00
Event Supervisor	\$50.00	\$60.00
Groundskeeper	\$50.00	\$60.00
Baseball/Football Field Mngr.	\$70.00	\$80.00
Chalking/Lining of Fields**	\$100.00	\$150.00
Maintenance	\$50.00	\$60.00
Kitchen Worker	\$25.00	\$35.00
Security	\$80.00	\$120.00
Sound/Mic for Café	\$35.00	\$40.00
Sound/Mic for Gym	\$35.00	\$40.00
Lights/Sound Auditorium	\$40.00	\$50.00
Kitchen Rental	\$35.00	\$45.00
Parking Lots	\$20.00	\$30.00

\*\*Chalking/Lining of fields is a per day fee and not a per hour fee. Fields requiring additional chalking between games may incur additional fees.

<b>Weekend Rates/Hour</b>
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<b>Space</b>	<b>Group 2</b>	<b>Group 3</b>
Classroom	\$30.00	\$30.00
MS Auditorium	\$45.00	\$65.00
HS Auditorium	\$65.00	\$100.00
Elem. Café	\$35.00	\$50.00
MS Café	\$40.00	\$60.00
HS Café	\$45.00	\$70.00
Elem Gym	\$20.00	\$30.00
MS Gym	\$40.00	\$60.00
HS Gym Small	\$45.00	\$70.00
HS Gym Large	\$55.00	\$80.00
MP Room	\$35.00	\$40.00
Turf/Game Fields*	\$80.00	\$150.00
Practice Fields/Track*	\$20.00	\$30.00

\*Fields rates are fields in as is condition. Groups are responsible for their own field equipment that must be brought in and taken out each time. If a group desires a field to be chalked please see fees listed under services. All High School fields require a field manager as part of the rental.

<b>Services</b>	<b>Group 2</b>	<b>Group 3</b>
Custodian	\$45.00	\$55.00
Event Supervisor	\$60.00	\$70.00
Groundskeeper	\$55.00	\$65.00
Baseball/Football Field Mngr.	\$75.00	\$85.00
Chalking/Lining of Fields**	\$100.00	\$150.00
Maintenance	\$50.00	\$60.00
Kitchen Worker	\$25.00	\$35.00
Security	\$80.00	\$120.00
Sound/Mic for Café	\$35.00	\$40.00
Sound/Mic for Gym	\$35.00	\$40.00
Lights/Sound Auditorium	\$40.00	\$50.00
Kitchen Rental	\$35.00	\$45.00
Parking Lots	\$20.00	\$30.00

\*\*Chalking/Lining of fields is a per day fee and not a per hour fee. Fields requiring additional chalking between games may incur additional fees.

All external groups will be assessed a COVID-19 cleaning fee of \$25 per event usage until further notice.